



brand2global

**2015 EXHIBITOR REGISTRATION**

[www.brand2global.com](http://www.brand2global.com)

# HOW TO COMPLETE YOUR REGISTRATION

## 1. Read

Read through this document to learn all about our exhibition offering. It includes the exhibition timeline, what's included and the rules for exhibitors.

## 2. Complete

Fill out the form on page 4 (please complete the full form - incomplete forms may lead to delays and another exhibitor grabbing the spot you want).

## 3. Sign

Sign the Application Form on page 5 (ensuring you read the Exhibition Rules first)

## 4. Describe

All exhibiting companies receive a listing in the conference program and on our website. Please e-mail a description of the products or services to be exhibited in 100 words or less, along with a high resolution logo to [alex@brand2global.com](mailto:alex@brand2global.com) at the time you submit this form.

## 5. Send

Please scan and e-mail pages 4 & 5 of this completed form to [alex@brand2global.com](mailto:alex@brand2global.com) or fax to +1 608 826-5004. At this time, also send your exhibit description and logo as outlined above.

We will confirm your exhibit registration and send you an invoice once we have received your completed Exhibit Application Form.

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**Need Help with your Exhibitor Registration or have a question about exhibiting?** Please contact:

**Alex Bernet**

Brand2Global Conference Manager

+1.608.826.5001 (US Central Time Zone)

[alex@brand2global.com](mailto:alex@brand2global.com)

# SCHEDULE AND LOGISTICS

## Setup Time For Exhibits

29 September 2015. 17:30 - 23:30

## Exhibit Hours

30 September 2015. 9:00 - 17:30

1 October 2015. 9:00 - 17:30

## Take-Down Time For Exhibits

1 October 2015. 17:30 - 21:30

**Brand2Global Conference will feature only 10 exclusive vendor booths so make sure to register today before space runs out!**



# THE EXHIBIT PACKAGE £3,750

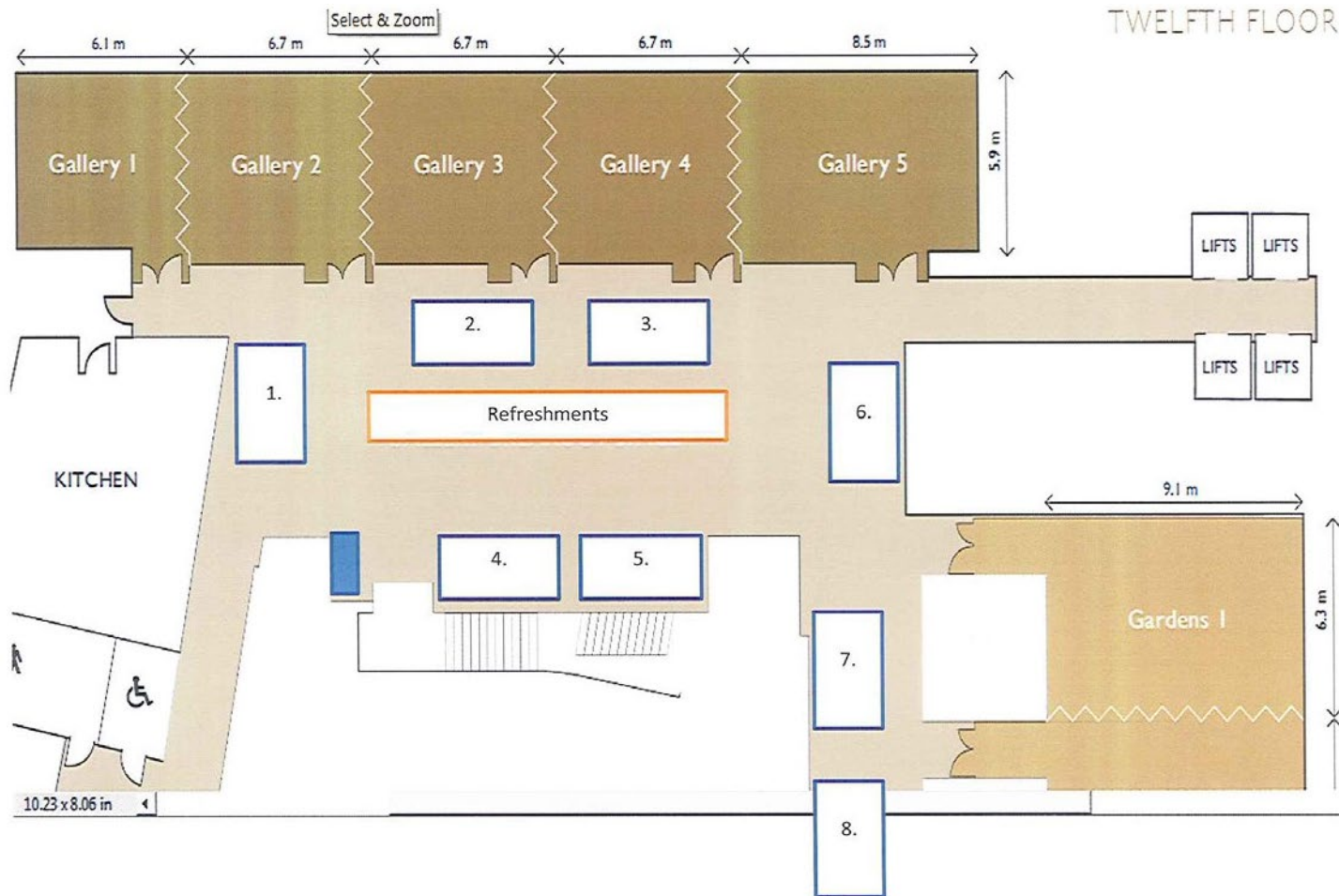
## A 2 x 3 meter exhibit space, including:

- rectangular table and two chairs
- wireless internet access
- conference attendance for one person (£1,750 value)
- one electrical outlet
- company listing with logo and link on Brand2Global website
- company logo and description in conference mobile app

## Booth Location Preferences

Once your completed Registration Form has been received, Brand2Global's Conference Manager, Alex Berent will contact you and explain what booths are available in our floorplan. We will try to accommodate your location preference, but these are assigned on a first-come, first-serve basis.

*Please note:* The conference organizers reserve the right to reassign exhibit space at any time in the interest of creating a cohesive exhibit.



## Conference & Exhibit Floorplan

This floorplan shows the positioning of the exhibit spaces. Any marked as BOOKED have already been assigned to a confirmed exhibitor. We may have other confirmed exhibitors that have not yet been added to this floorplan. Availability demonstrated here is conditional and will be confirmed for you by the Brand2Global team.

# EXHIBIT APPLICATION FORM

We will confirm your registration and send you an invoice once we have received your completed Exhibit Application Form.

LONDON, ENGLAND | 30 SEPT - 1 OCT 2015



## A. Company Information

Company name

Street address

Suite/Floor

City, State, Postal Code

Country

## B. Billing information, if different

Company name

Street address

Suite/Floor

City, State, Postal Code

Country

Pg 4 of 5

## C. Contact Details

Phone

Fax

E-Mail

Website

## D. Booth Personnel Registration

Please enter the name and e-mail address of your booth personnel below. Your booth personnel will receive an invitation to register containing a special code once your contract is signed. Entering the promo code into the Supplier Registration form will allow them complimentary attendance for the event.

Name

Email

A networking dinner on 30 September, 2015 is open to all Brand2Global attendees. If you wish to bring additional guests to the networking dinner, a fee of £75 per person plus VAT will be payable. Please indicate your attendance below.

I **will** be attending the dinner.

I would like to purchase \_\_\_\_ **additional dinners**.

I **will not** be able to attend the dinner.

# EXHIBITION RULES

The following rules become binding upon acceptance of this contract by Brand2Global, its sponsors and the exhibiting company.

## A. Exhibit Rental.

The exhibit space rental is for the sole use of the contracting organization that appears on the Exhibit Application Form. No portion of the booth shall be sublet or assigned to another organization without the consent of the conference organizers.

## B. Space Assignment.

Assignments will be made after the receipt of the application and payment on a first-come, first-serve basis. I understand that the conference organizers reserve the right to reassign exhibit spaces at any time in the interest of creating a cohesive exhibit.

## C. Signs and Advertising.

No signs or advertising devices shall be displayed outside the exhibit space.

## D. Exhibit Hours.

Displays must be staffed during all regular exhibit hours. Adherence to set-up and take-down schedule is required. Brand2Global reserves the right to curtail exhibits or parts of exhibits that reflect against the character of the conference.

## E. Loss, Damage.

Neither Brand2Global, its sponsors, their employees or agents will be responsible for any injury, loss or damage that may occur to the exhibitor or the exhibitor's property. By signing the exhibit space application, the exhibitor releases Brand2Global, its sponsors, their employees and agents from any agreement to indemnify them against any and all claims for loss, damage or injury. Exhibitors are advised to carry insurance.

## F. Sales.

Any on-site selling must comply with all laws regarding taxes.

## G. Printed Materials.

Printed materials may only be distributed within the exhibitor's assigned booth and may not be placed in other areas of the conference venue without the consent of the conference organizers.

## H. Storage of Empty Containers.

Exhibitor must make separate arrangements for the storage of their empty containers and shipping materials during the conference.

## I. Termination.

If the conference is terminated due to picketing, strike, embargo, injunction, act of war, act of terrorism, act of God, or a state of emergency declared by a government agency, the exhibitor waives any and all damages. Brand2Global may, after deducting all costs and expenses including a reserve for claims, refund to the exhibitor the prorated amount of all funds paid by the exhibitor.

## J. Cancellation.

No refund will be given for the cancellation of space after the assignment of space has been made. The space may be resold, reassigned or used by Brand2Global without benefit or refund to the exhibitor.

## K. Events.

Any function, event or meeting sponsored by an exhibitor must be scheduled in advance through Brand2Global and must not conflict with the conference schedule.

## Exhibition Rules Agreement

Please sign and date to verify that you have **read, understand** and **agree with** the exhibition rules.

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Name:

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Date: